Navigating the Keiser Writing Studio
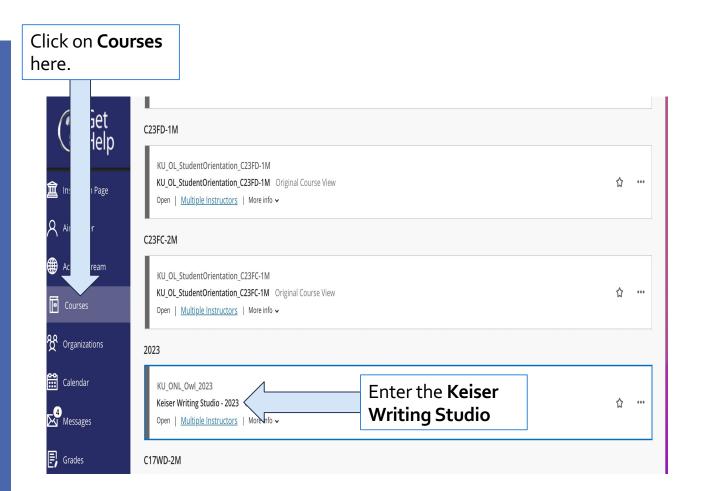
Directions through PowerPoint

Log into **Blackboard**.
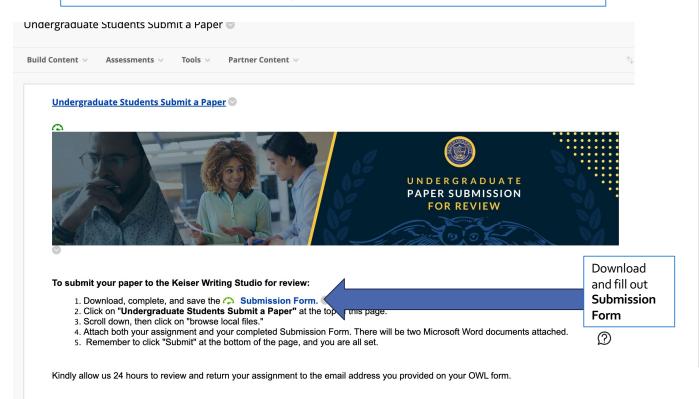
Go to **Courses** on the left side navigational bar.

Click on **Courses** here.

C23FD-1M

KU_OL_StudentOrientation_C23FD-1M
KU_OL_StudentOrientation_C23FD-1M Original Course View
Open | Multiple Instructors | More info ⌄

C23FC-2M

KU_OL_StudentOrientation_C23FC-1M
KU_OL_StudentOrientation_C23FC-1M Original Course View
Open | Multiple Instructors | More info ⌄

2023

KU_ONL_Owl_2023
Keiser Writing Studio - 2023
Open | Multiple Instructors | More info ⌄

Enter the **Keiser Writing Studio**

C17WD-2M

Get Help

Institution Page

A Air... er

Activity Stream

Courses

Organizations

Calendar

Messages

Grades

Make sure to download and include a **Submission Form**. The Writing Studio Coordinators need this information to return specific and useful feedback.

Feedback will be returned by **email within 24-hours**.

Undergraduate Students can submit work for review through the **Undergraduate Students Submit a Paper** tab.

Undergraduate Students Submit a Paper

Build Content ⌄   Assessments ⌄   Tools ⌄   Partner Content ⌄

Undergraduate Students Submit a Paper ⊘

UNDERGRADUATE
PAPER SUBMISSION
FOR REVIEW

Download and fill out **Submission Form**

To submit your paper to the Keiser Writing Studio for review:

1. Download, complete, and save the ↻ **Submission Form.**
2. Click on "**Undergraduate Students Submit a Paper"** at the top of this page.
3. Scroll down, then click on "browse local files."
4. Attach both your assignment and your completed Submission Form. There will be two Microsoft Word documents attached.
5. Remember to click "Submit" at the bottom of the page, and you are all set.

Kindly allow us 24 hours to review and return your assignment to the email address you provided on your OWL form.

Make sure to download and include a **Submission Form**. The Writing Studio Coordinators need this information to return specific and useful feedback.
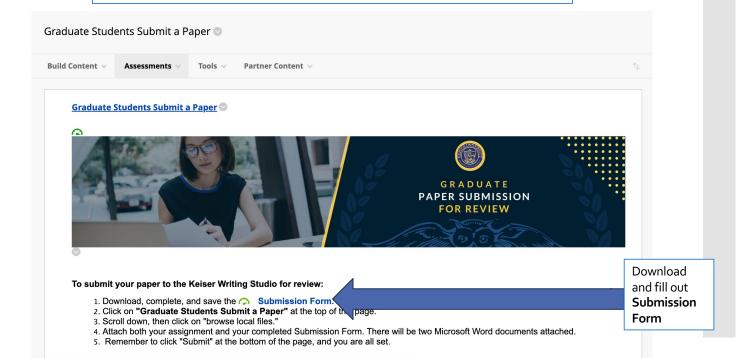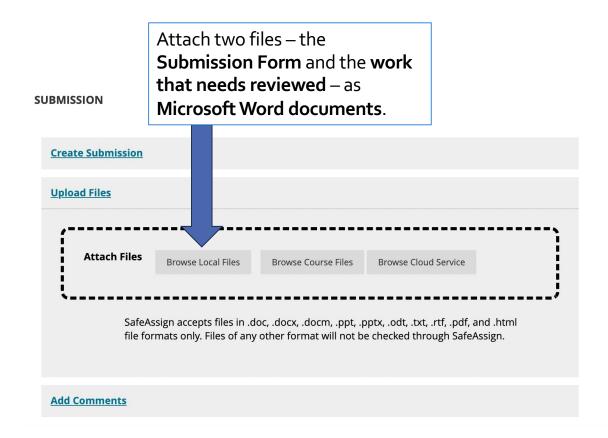
Feedback will be returned by **email within 24-hours**.

Graduate Students can submit work for review through the **Graduate Students Submit a Paper** tab.

Graduate Students Submit a Paper

Build Content   **Assessments**   Tools   Partner Content

Graduate Students Submit a Paper

GRADUATE
PAPER SUBMISSION
FOR REVIEW

To submit your paper to the Keiser Writing Studio for review:

1. Download, complete, and save the   **Submission Form.**
2. Click on **"Graduate Students Submit a Paper"** at the top of the page.
3. Scroll down, then click on "browse local files."
4. Attach both your assignment and your completed Submission Form. There will be two Microsoft Word documents attached.
5. Remember to click "Submit" at the bottom of the page, and you are all set.

Download and fill out **Submission Form**

To submit a paper for review in the Undergraduate or Graduate sections, **upload both files** – the Submission Form and the work that needs review – as **Microsoft Word documents** (.doc or .docx).

The Writing Studio can review PowerPoints, too. Feedback for PowerPoints will only be left in the Submission Form.

Attach two files – the **Submission Form** and the **work that needs reviewed** – as **Microsoft Word documents**.

SUBMISSION

Create Submission

Upload Files

Attach Files   Browse Local Files   Browse Course Files   Browse Cloud Service

SafeAssign accepts files in .doc, .docx, .docm, .ppt, .pptx, .odt, .txt, .rtf, .pdf, and .html file formats only. Files of any other format will not be checked through SafeAssign.
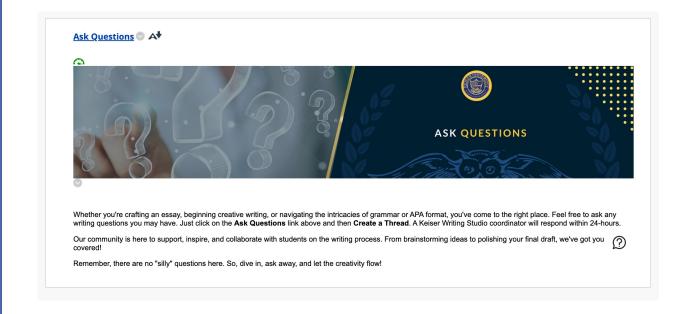
Add Comments

After attaching both files, click **Submit** at the bottom of the screen.

The Writing Studio will return feedback by email within 24-hours.

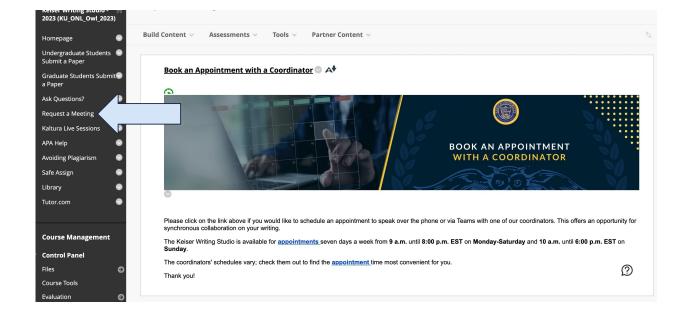Direct any writing questions to **Ask Questions** within the Writing Studio classroom.

A writing coordinator will reply within 24-hours.

Ask Questions

ASK QUESTIONS

Whether you're crafting an essay, beginning creative writing, or navigating the intricacies of grammar or APA format, you've come to the right place. Feel free to ask any writing questions you may have. Just click on the **Ask Questions** link above and then **Create a Thread**. A Keiser Writing Studio coordinator will respond within 24-hours.

Our community is here to support, inspire, and collaborate with students on the writing process. From brainstorming ideas to polishing your final draft, we've got you covered!

Remember, there are no "silly" questions here. So, dive in, ask away, and let the creativity flow!

Students have the option to book a **synchronous** appointment with a Writing Studio Coordinator through **phone** or **Microsoft Teams**.

Click on **Request a Meeting**.

Keiser Writing Studio - 2023 (KU_ONL_Owl_2023)

Homepage

Undergraduate Students Submit a Paper

Graduate Students Submit a Paper

Ask Questions?

Request a Meeting

Kaltura Live Sessions

APA Help

Avoiding Plagiarism

Safe Assign

Library

Tutor.com

Course Management

Control Panel

Files

Course Tools

Evaluation

Build Content ⌄   Assessments ⌄   Tools ⌄   Partner Content ⌄

Book an Appointment with a Coordinator

BOOK AN APPOINTMENT
WITH A COORDINATOR

Please click on the link above if you would like to schedule an appointment to speak over the phone or via Teams with one of our coordinators. This offers an opportunity for synchronous collaboration on your writing.

The Keiser Writing Studio is available for **appointments** seven days a week from **9 a.m.** until **8:00 p.m. EST** on **Monday-Saturday** and **10 a.m.** until **6:00 p.m. EST** on **Sunday**.

The coordinators' schedules vary; check them out to find the **appointment** time most convenient for you.

Thank you!

Decide between meeting by **phone** or through **Teams**. Each appointment reserves an hour of time with a writing coordinator.

Keiser University Online Writing Lab (OWL)

⊘ **SELECT A SERVICE**

Meeting with OWL Coordinator through Phone   ◯

1 hour

Meeting with OWL Coordinator through Teams   ◯

Grab some time with us for an appointment   Read more

1 hour 🌐

Select a service to see available dates and times

Students can reserve appointments in advance.

Students can also reserve same-day appointments up to 20 minutes before the meeting.
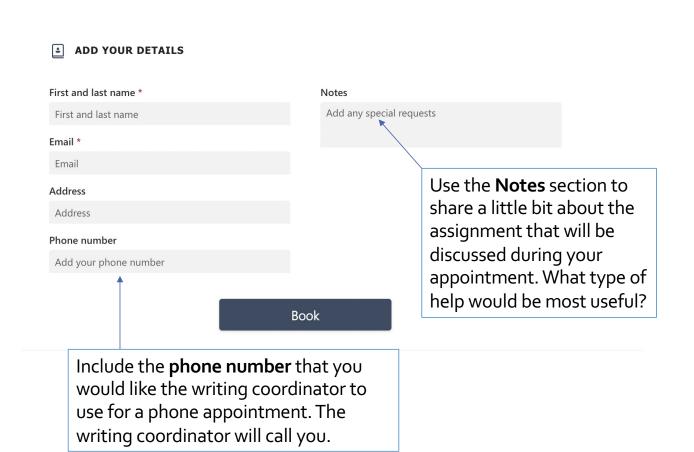
Use the pull-down menu to select a specific writing coordinator or select "anyone" to be paired with an available writing coordinator.

Anyone ˅

November 30

📅 DATE

🕐 TIME

< > November 2023

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

8:50 AM	9:20 AM	9:50 AM
10:20 AM	10:50 AM	11:20 AM
11:50 AM	12:20 PM	12:50 PM
1:20 PM	2:20 PM	

Select the date for the appointment.

Select the time for the appointment.

Make sure to add all of your **contact details**.
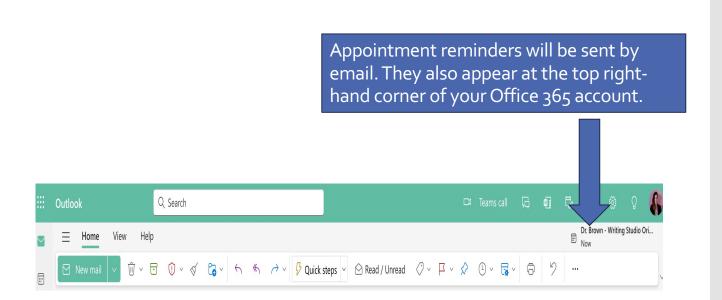
Click **Book** to request the appointment.

👤 **ADD YOUR DETAILS**

First and last name *

First and last name

Email *

Email

Address

Address

Phone number

Add your phone number

Notes

Add any special requests

Book

Use the **Notes** section to share a little bit about the assignment that will be discussed during your appointment. What type of help would be most useful?

Include the **phone number** that you would like the writing coordinator to use for a phone appointment. The writing coordinator will call you.

Teams Meetings will be saved in **Office 365**.
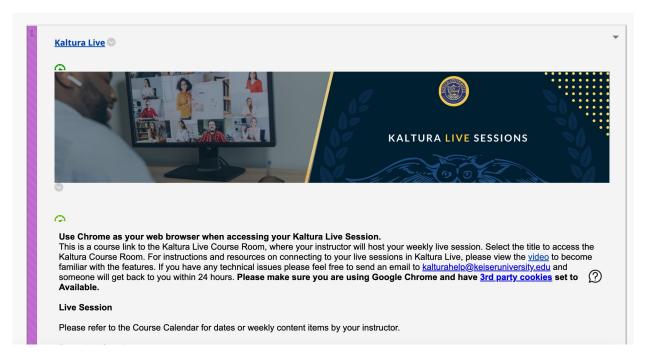
You will receive an email reminder about the meeting. It will also appear in the **right-hand** corner of Office 365.

Follow the link to join the meeting.

Appointment reminders will be sent by email. They also appear at the top right-hand corner of your Office 365 account.

The Writing Studio hosts bi-monthly webinars on different writing-related topics.
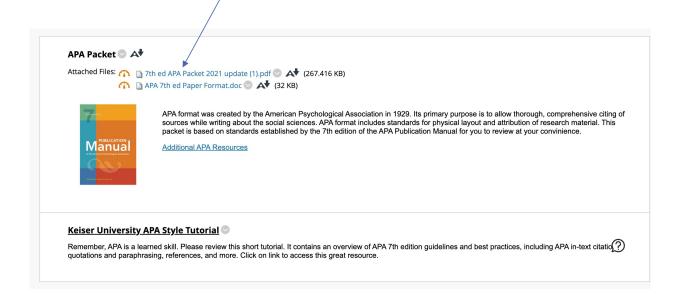
These will be promoted by email. They are hosted in the **Kaltura Live** within the Writing Studio.

Within our **APA Help** section, students can download our helpful **APA Packet** and our **APA Template**.

There is also an interactive **APA Tutorial** for review.

Download **APA Packet** and **APA Paper Template**.

APA Packet

Attached Files: 📄 7th ed APA Packet 2021 update (1).pdf ✓ A⬇ (267.416 KB)
📄 APA 7th ed Paper Format.doc ✓ A⬇ (32 KB)

APA format was created by the American Psychological Association in 1929. Its primary purpose is to allow thorough, comprehensive citing of sources while writing about the social sciences. APA format includes standards for physical layout and attribution of research material. This packet is based on standards established by the 7th edition of the APA Publication Manual for you to review at your convinience.

Additional APA Resources

Keiser University APA Style Tutorial

Remember, APA is a learned skill. Please review this short tutorial. It contains an overview of APA 7th edition guidelines and best practices, including APA in-text citation, quotations and paraphrasing, references, and more. Click on link to access this great resource.

In **Avoiding Plagiarism**, students can find a helpful tutorial on plagiarism.

Please reach out to the writing coordinators with any questions about plagiarism. We're here to help!

Keiser University Plagiarism Tutorial

According to the Merriam-Webster online dictionary, to "plagiarize" means:

- to steal and pass off (the ideas or words of another) as one's own
- to use (another's production) without crediting the source
- to commit literary theft
- to present as new and original an idea or product derived from an existing source

Plagiarism is thus an act of fraud that involves both stealing someone else's work and then lying about it afterward. Plagiarism can be deliberate or accidental, occurring through failure to properly document borrowed words or ideas from outside sources.
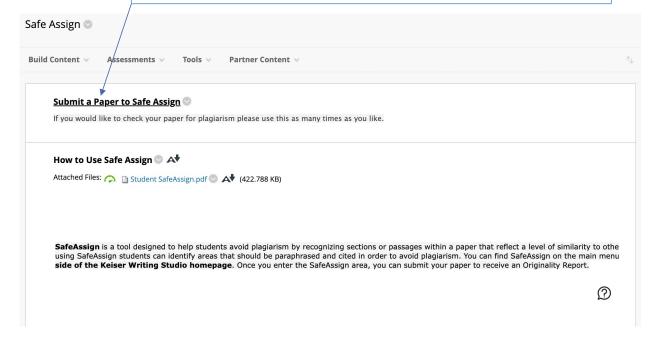
We encourage you to take a moment to explore our Plagiarism Tutorial for a comprehensive understanding. It's crucial for students to grasp this concept while working on assignments in their courses. If you have further questions or require additional clarification, please don't hesitate to utilize the "Request a Meeting" link on the left or utilize Ask Questions. We are more than willing to help address any queries you may have.

Another resource for plagiarism is **SafeAssign**.

Students can submit through **SafeAssign** in the Writing Studio to check the similarity score on their assignments.
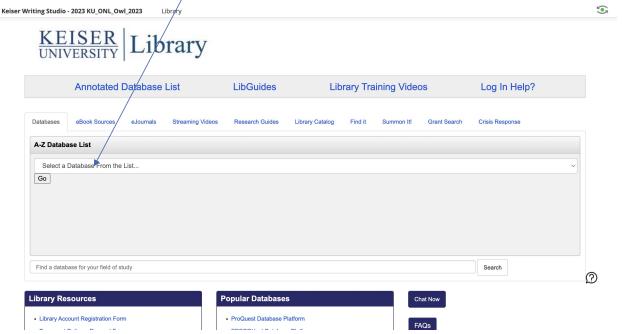
Papers can be submitted multiple times to see how revisions have affected the similarity score. Please reach out to the writing studio coordinators with any questions about similarity scores.

Safe Assign ⊘

Build Content ⌄   Assessments ⌄   Tools ⌄   Partner Content ⌄

Submit a Paper to Safe Assign ⊘
If you would like to check your paper for plagiarism please use this as many times as you like.

How to Use Safe Assign ⊘ A⬇
Attached Files: 🔄 📄 Student SafeAssign.pdf ⊘ A⬇ (422.788 KB)

SafeAssign is a tool designed to help students avoid plagiarism by recognizing sections or passages within a paper that reflect a level of similarity to othe using SafeAssign students can identify areas that should be paraphrased and cited in order to avoid plagiarism. You can find SafeAssign on the main menu **side of the Keiser Writing Studio homepage**. Once you enter the SafeAssign area, you can submit your paper to receive an Originality Report.

⊙

Students can access the **Keiser Online Library** through the Writing Studio.

This is a great place to begin research.

The databases are the perfect place to begin research!

KEISER UNIVERSITY | Library

| Annotated Database List | LibGuides | Library Training Videos | Log In Help? |

Databases | eBook Sources | eJournals | Streaming Videos | Research Guides | Library Catalog | Find it | Summon It! | Grant Search | Crisis Response

A-Z Database List

Select a Database From the List...

Go

Find a database for your field of study   Search

Library Resources
- Library Account Registration Form

Popular Databases
- ProQuest Database Platform

Chat Now

FAQs

Thank you for using the Keiser Writing Studio!